

CERTIFIED CARDIAC MONITORING TECHNICIAN

Position Summary

A TZ Medical Certified Cardiac Monitoring Technician's primary objectives include accurately reviewing patient ECGs, effectively communicating abnormalities to physicians, and communicating with both internal and external customers.

Position Responsibilities

- Review patient ECG data for clinical accuracy and completeness.
- Effectively communicate ECG abnormalities by notifying physicians as required according to physician notification protocol.
- Maintain compliance with job-specific proficiency requirements, including CCT/CRAT certification (RN or Paramedic may qualify).
- Continuously develop clinical knowledge, particularly ECG rhythm interpretation skills.
- Must be able to communicate with both internal and external customers.
- Effective utilization of oral and written communication skills with staff and the public
- Fluency in oral and written English
- Proficiency in computer skills, including word processing and databases
- Flexibility with the ability to prioritize and coordinate multiple tasks
- Strong customer service skills
- Proficiency in organizational skills, time management, and creativity with scheduling patients
- Ability to work independently and autonomously, self-motivated
- Ability to report to work regularly, on time, and prepared
- Must be able to perform the essential functions of the position with or without accommodation
- Knowledge of cardiac noninvasive procedures

Position Qualifications

- High School diploma or equivalent
- CCT or CRAT certification from CCI
- Knowledge of medical terminology preferred
- Excellent problem-solving skills
- Excellent multitasking and organization skills
- Excellent verbal and written communication skills
- Computer skills are required, including proficiency in Windows-based applications and MS Office
- Excellent Customer Service skills when interacting with all internal and external clients
- Previous CRM experience preferred
- Bilingual is a plus
- High attention to detail
- Team player with a can-do attitude
- Ability to work in a fast-paced environment
- Ability to quickly adapt to and implement process changes

Working Environment / Physical Requirements

- Sitting for extended periods will be required
- Walking, standing, and bending will be occasionally required
- Employee will work under typical office conditions
- Possess the flexibility to adapt to a constantly changing environment and evolving procedures